HORSE RECORDS

Using the Horse Records App

If you would like further assistance on how to use Horse Records, feel free to contact us using the details below:

07 3038 1081 info@horse-records.com

<u>Contents</u>

Login	3
Adding a Horse – Step 1: Click the Plus Button	4
Adding a Horse - Step 2: Inserting the Horses Details	5
Adding a Horse – Step 3: Confirming	6
Moving a Horse – Step 1: Selecting a horse to move	7
Moving a Horse – Step 2: Selecting a location	8
Moving a Horse – Step 3: Confirming the Move	9
Moving a Horse in Advance- Step 1: Set Movement Time.	10
Moving a Horse in Advance- Step 2: Selecting a time	11
Moving a Horse - Movement Report	12
Editing a Horse – Step 1: Selecting a horse to edit	13
Editing a Horse - Step 2: Editing the details	14
Viewing Movement History – Step 1: Selecting a horse to view	15
Viewing Movement History – Step 2: Viewing the movement history	16
Creating a movement location – Step 1: Click the plus button	17
Creating a movement location – Step 2: Adding the location details	18
Creating a movement location - Step 3: Confirming the Location has been added	19
Editing a movement location - Step 1: Opening 'My Locations'	20
Editing a movement location - Step 2: Editing the Movement Location	21
Editing Your Personal Details – Step 1: Opening 'My Details'	22
Editing Your Personal Details – Step 2: Editing Personal Details	23

Login

Login to the Horse Records App using your unique Horse Records Username and Passwords.



Adding a Horse – Step 1: Click the Plus Button

Select the plus button in the top right-hand corner. Then click 'add horse'.





Adding a Horse – Step 2: Inserting the Horses Details

Enter the details related to the horse and once finalised, click the save button.



Adding a Horse – Step 3: Confirming

Once finalised, the horse will display on your dashboard

3:46	Ju 🛓	ohn Smith	≈ ■ +
Move Horses Tap on the horse move button at t swipe left to edit Hendra Status	e/s you want to the bottom right t the horse.	move and present corner. You ca	s the an
Valid	Due	Expired	
The rock 90008262972 Home	20001	C	
Fast 90008696000 Home	08708	۵	
	1	Move 0 horses	>
ft Home	() Events	Profi	le

Moving a Horse – Step 1: Selecting a horse to move Select on the horse you want to move by pressing then tick box. Then click the blue 'move 1 horses' button.

2:45		.11 4G 🔲
\bigcirc	-	John Smith +
Move Horse Tap on the hor move button at swipe left to ed	S se/s you wan t the bottom dit the horse.	t to move and press the right corner. You can
Hendra Statu Valid	s Due	Expired
The rock 9000826297	720001	
		Move 1 horses >
ft Home	2	Profile
		_

Moving a Horse – Step 2: Selecting a location Select a pre-entered location to move your horse to.



Moving a Horse – Step 3: Confirming the Move

If you click the green 'move now' button, it will display a confirmation with the current date and time with the location.





Moving a Horse in Advance- Step 1: Set Movement Time.

If you select the blue 'set a movement time' you can choose a date to move the horse, if the movement is in the future.





Moving a Horse in Advance– Step 2: Selecting a time. Select a time of the movement then press okay to finalise the movement.

3:16			٠		
< Select De	estinati	on			
Q Current P	osition		Home	H Work	
Move nov	v~	Set mo	vement	time >	
SELECT TIM	ΙE				
3	:	1	6	AM PM	
	11	12	1		
10				2	
9		•	(3	
8				4 Cm	
	7	6	5		
		C	ANCEL	ОК	

Moving a Horse - Movement Report

Once the movement is completed, a movement report will be emailed to the person.

	ECORDS					15955
		Ha	orse Mo	vem	ent Stat	ement
	Pro	posed Mover	ent Date Time		Friday, 30) July 2021 11:34
		Horse Own	er Name		John Smi	h
		Name of I	erson Complete	id the Rec	ord:	John Smith
		Re	lationship to the	Horse		Horse Owner
	Plas	e of Loading (/	Address)		123 fake Street	Brisbane QLD 4000
	PIC (Pro	perty Identific	ation Code)		71036390	
			н	orse	Detail	
			_			
		Name		The rock	í.	
	Reg	istered Name		Dwayne	Johnson	
	Mice	DOB		9000087	98743189	
	Regis	tration Numbe	r	61033c2	26612#60012721	6e4
e	Burnd	6 - 1	Burnels			11
Sex	Breed	Celeur	Brands	Hen	dra Status	Horse/Rider Assessment
-	all and the second second		we has / have by	en in noo	d health, eating n	assessment to and some of a source of the so
declarv we last we hon gree to 1. 2. 3. 4. 5. 6. 7.	e that the horiz 3 days leading tec/s named ab 5 pay any vete TO ENSURE T If required be clean of all so clean discipling cother discipling Cot panising Co I acknowledge movements a such occurrent	eys named abs (up to this eve love and in my rinary fees inco HAT: fore movement id material and d equipment a s and then dish on contained in fe by all condit t that failure to lary action as d t that decontar minittee. I that there is a nd if necessary ces including p	nt. I give my aut care should they med as a result t, all horses will d washed with si ccompanying th fected, whis DECLARAT ions and directio comply with the ecided by the O nination and dis possibility that horses and pre- olicies and pro-	horisation of this vet of this vet be shamp ampoo. e horse/s ION is true ris of the e above m rganising of infection p horses mil mises will educe in the	for the designate ing signs of illness erinary examination ooed, rinsed and will be cleaned to and correct to the Organising Corrura y result in refuse committee, procedures may be ght become infect be quarantined in effect at that time	ormany and not shown signs or times during d steward to call for veterinary inspection of at any time during the course of the event. I on. allowed to dry, and their hooves will be picke remove all solid material that could contain we best of my knowledge. ittee. all of entry to the venue; disqualification or e required of me if instructed by the ted with disease agents as a result of any accordance with any Legislation covering b.
e last we hast pree to AGREE 1. 2. 3. 4. 5. 6. 7. 8.	e that the norm 3 days leading te/s named ab 5 pay any vete TO ENSURE T If required be clean of all so disease agent The informati Lagree to abis Lacknowledge other discipiin Lacknowledge Organising Co Lacknowledge movements a such occurren In the event o of their horse	sets named abs (up to this eve love and in my rinary fees inco HAT: fore movement id material and d equipment a s and then disis on contained is fe by all condit t that failure to lary action as d t that decontar mmittee. t that there is a nd if necessary ces including fee	nt. I give my aut care should they med as a result d washed with si companying the fected. In this DECLARATI ions and directic comply with the ecided by the O nination and dis possibility that , horses and pro- olicies and pro- olicies and pro- sent restrictions, ding and wateri	horisation of this vet of this vet be shamp hampoo. e horse/s KON is true ins of the e above m rganising of infection p horses mill edures in each part ng.	for the designate ing signs of illness erinary examination acced, rinsed and will be cleaned to e and correct to the Organising Committee. and correct to the Organisting Committee. arocedures may be ght become infect be quarantined in effect at that time icipant will be reconstructed.	ormany and not shown signs or times during d steward to call for veterinary inspection of at any time during the course of the event. I on. allowed to dry, and their hooves will be picke remove all solid material that could contain we best of my knowledge. ittee. If of entry to the venue; disqualification or e required of me if instructed by the ted with disease agents as a result of any accordance with any Legislation covering b. ponsible for the care, maintenance and cost

Editing a Horse – Step 1: Selecting a horse to edit.

On the horse you want to edit, swipe left and click the edit button.



Editing a Horse – Step 2: Editing the details

Edit the details related to the horse and once finalised, click the save button.



Viewing Movement History – Step 1: Selecting a horse to view

On the horse you want to view the movements for, swipe left and click the movements button.

3:08 Move Horses Tap on the hors move button at swipe left to ed Hendra Status	se/s you want the bottom r lit the horse.	John Smith	e the	9:42 O Move Tap on move I swipe Hend	Horses the horse button at t left to edit ra Status	e/s you wan: he bottom t the horse.	John Smith	d press the You can
Valid	Due	Expired			Valid	Due	Expire	ed
The rock 9000826297 Work	20001	Move 0 horses	〕 →				Movements	Fdit
A Home	Event	s Profil	e	1 Ho	n ome	Even	ts	Profile

Viewing Movement History – Step 2: Viewing the movement history

Once clicked, you will be able to view the movements of the horse. You can change the view of the movements by using the drop-down menu.



Creating a movement location - Step 1: Click the plus button.

Select the plus button in the top right-hand corner. Then click 'add location'.





Creating a movement location – Step 2: Adding the location details

Enter the details related to the location, then click save.

Location Detail	I ocation Detail
	The location State nom drop down list
	Postcode
	4000
+ Add Detail	The postcode or zip code for the address
	Country
	AU
cation Name *	Location country in ISO 3166-1-alpha-2 code elements form
bod farm	Comment
Address 🗶	A general comment added to a entity, location, person or thing.
/pe	
esidential Address	Contact
ocation address type such as delivery address, postal	Person
ldress, office address, physical address.	Paul Green
1036390	Contact Person
Property Identification Code	Type *
ddress 1	Mobile
23 fake Street	Type of contact such as Email, Mobile, Land Line, Website.
ne one of the address, this might be a unit number, build an	Mobile
oor number.	0412312312
ddress 2	Mobile Number
ine two of the address eg the street number and street ame uburb *	Comment
Brisbane	A general comment added to a entity, location, person or
he suburb, town, district or shire	thing.
ate	
LD	
he location State from drop down list	
ostcode	

Creating a movement location – Step 3: Confirming the Location has been added

Under the profile tab, you can view 'my locations'. This will display your new location on your account.



Editing a movement location - Step 1: Opening 'My Locations'

On the home page, click your profile in the bottom menu. Once here, click my locations.





Editing a movement location - Step 2: Editing the Movement Location

Click on the location you want to edit, change the details and then click save.



< Loc	ation Detail		
Postcode 4000	te nom arop downnst		
The postcode of Country AU	zip code for the addre	88	
Location countr	v in ISO 3166-1-alpha-2	code elements forma	nt
Comment			
A general comm thing.	ent added to a entity, lo	ocation, person or	_
Contact Person Paul Green			×
Contact Person			
Mobile			*
Type of contact	such as Email, Mobile,	Land Line, Website.	_
Mobile			
Mobile Number			_
Comment			
A general comm thing.	ent added to a entity, k	ocation, person or	
		6	m

Editing Your Personal Details – Step 1: Opening 'My Details'

On the home page, click your profile in the bottom menu. Once here, click 'My Detail.'



>

>

>

Editing Your Personal Details - Step 2: Editing Personal Details

Edit your personal details and then click save.

