



Horse Owner User Training for Computer Usage.

If you would like further assistance on how to use Horse Records, feel free to contact us using the details below:

07 3038 1081

info@horse-records.com

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Login to Horse Records using your unique Horse Records Username and Passwords.

HORSE RECORDS

Login
Please enter your username and password

Username
johnsmith

Password

If you are not registered with Horse records, please send an email to: admin@horse-records.com.au
If you have forgotten your login details please [click here to reset](#).

Submit

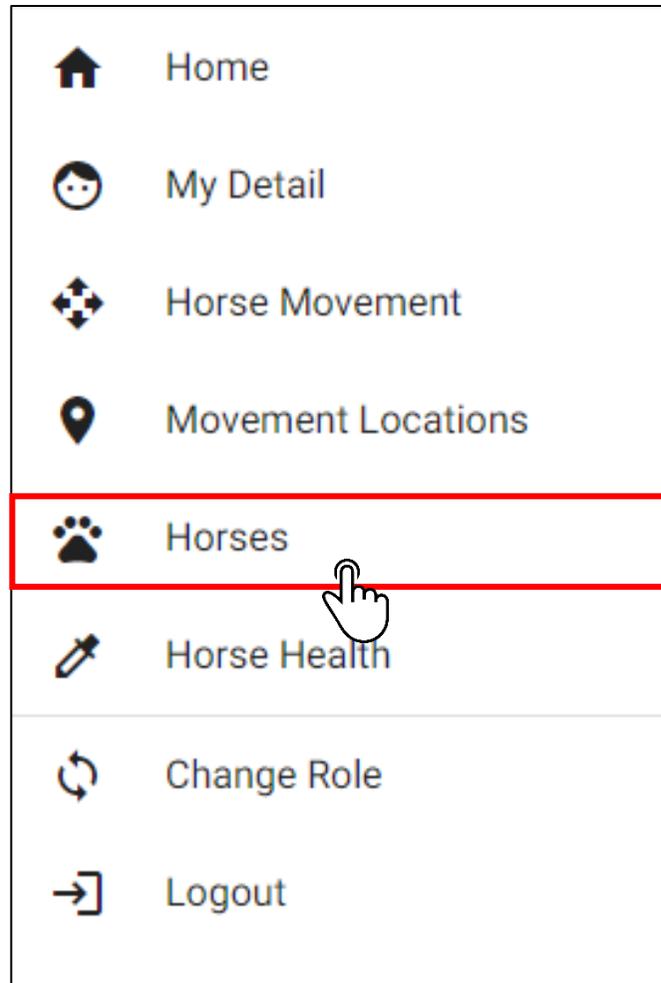
© Horse Records meets existing biosecurity requirements in Australia and specific state legislations for moving and recording horse movement.
Please contact the relevant state government for specific details as they may differ from state to state.
Click on the link below to be taken to the states website:

- Australian Capital Territory - ACT Government Transport Canberra and City Services
- New South Wales - NSW Government Local Land Services
- Northern Territory - Northern Territory Government Department of Primary Industry and Fisheries
- Queensland - Queensland Government Department of Agriculture and Fisheries
- South Australia - Government of South Australia Primary Industries and Regions
- Tasmania - Tasmania Government Biosecurity Tasmania
- Western Australia - Government of Western Australia Department of Agriculture and Food

20210715.5 © Horse records 2014 - 2021

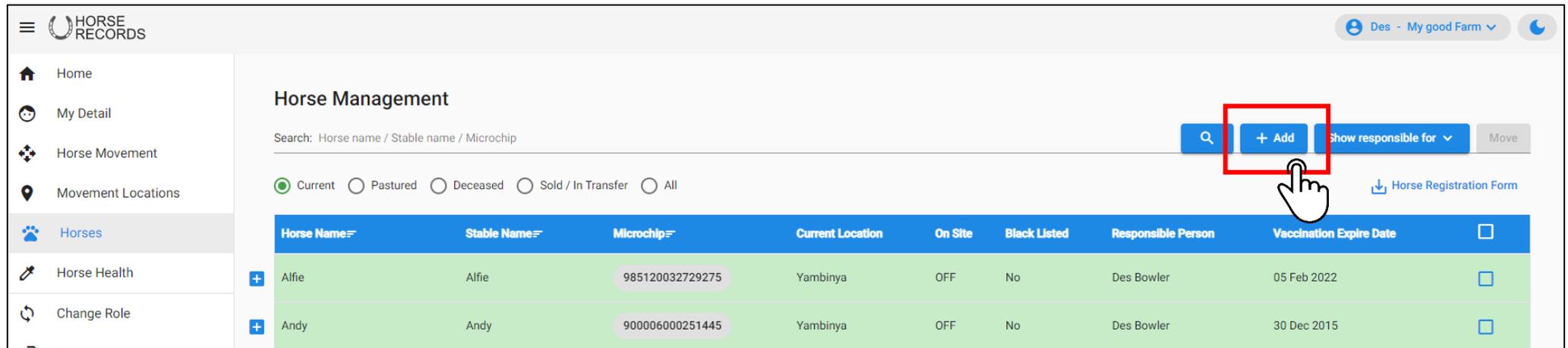
Adding a Horse – Step 1: Click the Horses Tab

On the left-hand side, click the 'Horses' tab on the side bar panel.



Adding a Horse – Step 2: Click Add

In the top right-hand corner of the page, click the ‘add’ button.



The screenshot displays the 'Horse Management' interface. On the left is a navigation menu with options: Home, My Detail, Horse Movement, Movement Locations, Horses (selected), Horse Health, and Change Role. The main content area features a search bar with the placeholder text 'Search: Horse name / Stable name / Microchip'. Below the search bar are radio buttons for status: Current (selected), Pastured, Deceased, Sold / In Transfer, and All. In the top right corner, there is a '+ Add' button highlighted with a red box and a hand cursor, a 'Show responsible for' dropdown menu, and a 'Move' button. Below these elements is a 'Horse Registration Form' download link. The main area contains a table with the following data:

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
+ Alfie	Alfie	985120032729275	Yambinya	OFF	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>
+ Andy	Andy	900006000251445	Yambinya	OFF	No	Des Bowler	30 Dec 2015	<input type="checkbox"/>

Adding a Horse – Step 3: Enter the details of the Horse

Fill out the appropriate details for your horse. Once completed, click save in the bottom right-hand corner.

< Horse Detail + Add Facts

Current Location *
[Not found? Click here to add an movement location...](#)

Horse Registration*

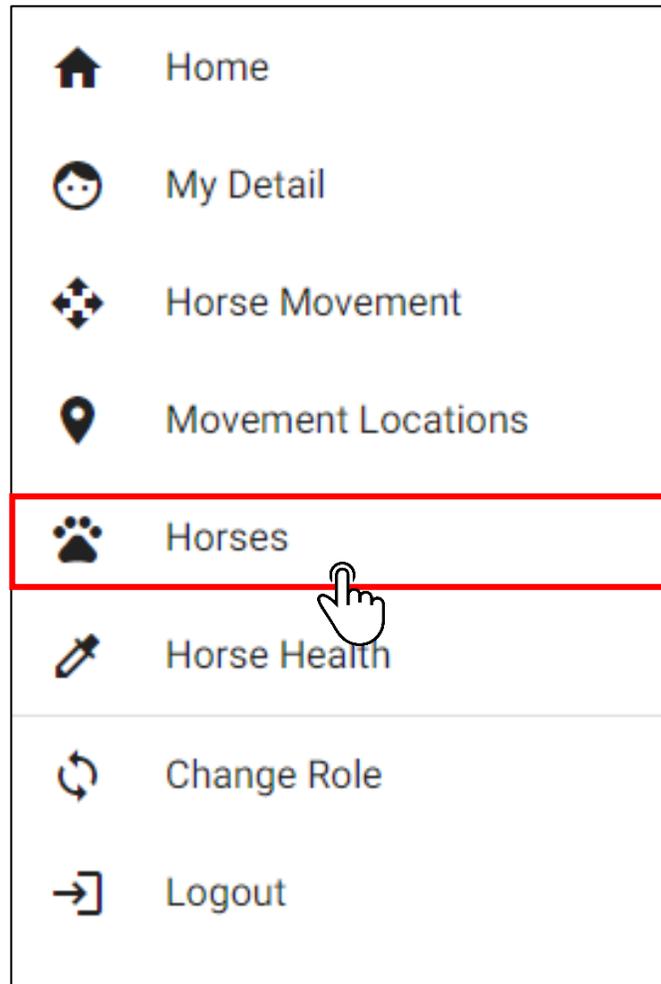
Reg Name <small>The official name given to the horse</small>	Stable Name <small>The common name used for the horse</small>
John Smith Horse Owner 🔍 Search	
Not found? Click here to register	
John Smith Responsible Person 🔍 Search	
Not found? Click here to register	

Microchip	Date of Birth <small>Horse Date of Birth</small>
Sex <small>Horse Sex</small>	Breed <small>The breed of the Horse</small>
Colour <small>The colour of the horse</small>	Weight <small>Horse weight in kgs.</small>
Height <small>Horse height in hands</small>	Marks <small>The markings on the horse</small>
Assoc <small>The horse association where a horse is registered.</small>	Reg No <small>Horse Association Registration Number as allocated by a specific association</small>
Brand <small>Horse Brand</small>	DNA ID <small>Horse DNA ID number</small>
DNA Company <small>Horse DNA test Body</small>	Blacklisted
Notification Disabled No	

✔ Save

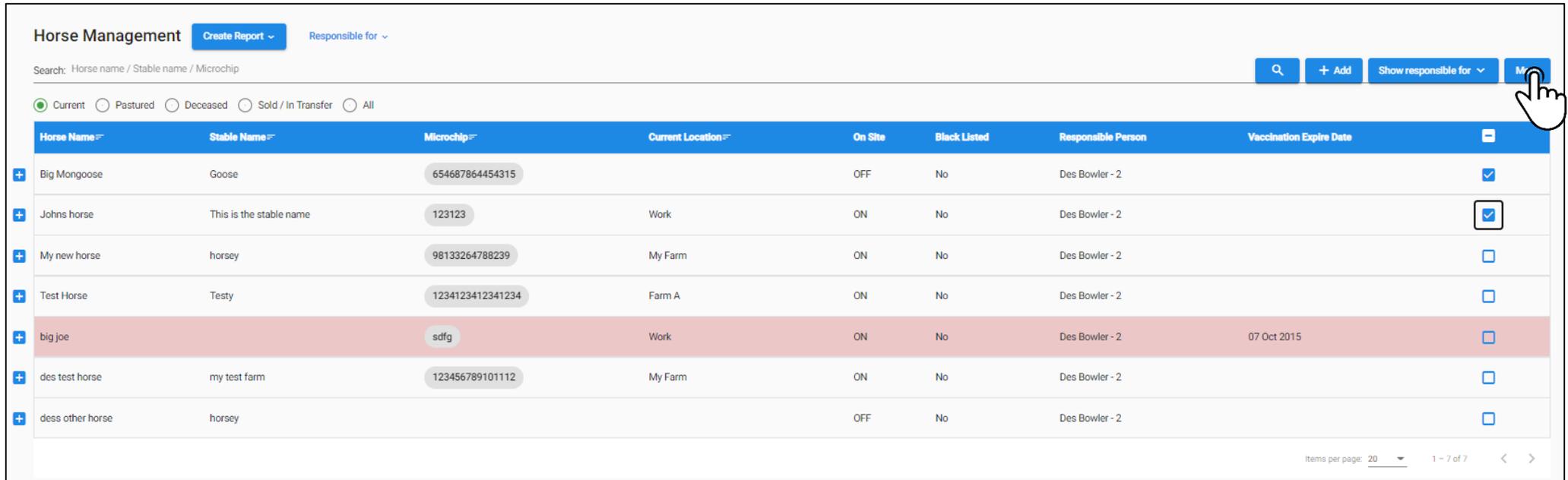
Moving a Horse – Step 1: Click the Horses Tab

On the left-hand side, click the ‘Horses’ tab on the side bar panel.



Moving a Horse – Step 2: Select your horse or horses to move

Select the horse or horses you want to move by clicking the text box on the horse. Then click the move button in the top right-hand corner.



The screenshot displays the 'Horse Management' interface. At the top, there is a search bar and several action buttons: 'Create Report', 'Responsible for', 'Search', '+ Add', 'Show responsible for', and 'Move'. Below the search bar, there are radio buttons for filtering horses by status: 'Current', 'Pastured', 'Deceased', 'Sold / In Transfer', and 'All'. The main part of the interface is a table with the following columns: 'Horse Name', 'Stable Name', 'Microchip', 'Current Location', 'On Site', 'Black Listed', 'Responsible Person', 'Vaccination Expire Date', and a 'Move' button (represented by a document icon). The table contains seven rows of horse data. The 'Move' button in the top right corner is highlighted with a hand cursor. The 'Move' button in the second row of the table is also highlighted with a red box.

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	Move
Big Mongoose	Goose	654687864454315		OFF	No	Des Bowler - 2		<input checked="" type="checkbox"/>
Johns horse	This is the stable name	123123	Work	ON	No	Des Bowler - 2		<input checked="" type="checkbox"/>
My new horse	horsey	98133264788239	My Farm	ON	No	Des Bowler - 2		<input type="checkbox"/>
Test Horse	Testy	1234123412341234	Farm A	ON	No	Des Bowler - 2		<input type="checkbox"/>
big joe		sdfg	Work	ON	No	Des Bowler - 2	07 Oct 2015	<input type="checkbox"/>
des test horse	my test farm	123456789101112	My Farm	ON	No	Des Bowler - 2		<input type="checkbox"/>
dess other horse	horsey			OFF	No	Des Bowler - 2		<input type="checkbox"/>

Items per page: 20 1 - 7 of 7

Moving a Horse – Step 3: Select your horse or horses to move

Select a destination, expected arrival date and expected arrival time.

Once finalised, click the save button.

< Create Horse Movement

Horse Name	Stable Name	Microchip Number	Hendra Status	Rider Assessment Status	Responsible Person	Location Status	Current Location	Last Move Date
Johns horse	This is the stable name	68987789456512			Des Bowler - 2	OFF	Work	16 Oct 2016
Big Mongoose	Goose	654687864454315			Des Bowler - 2	OFF		

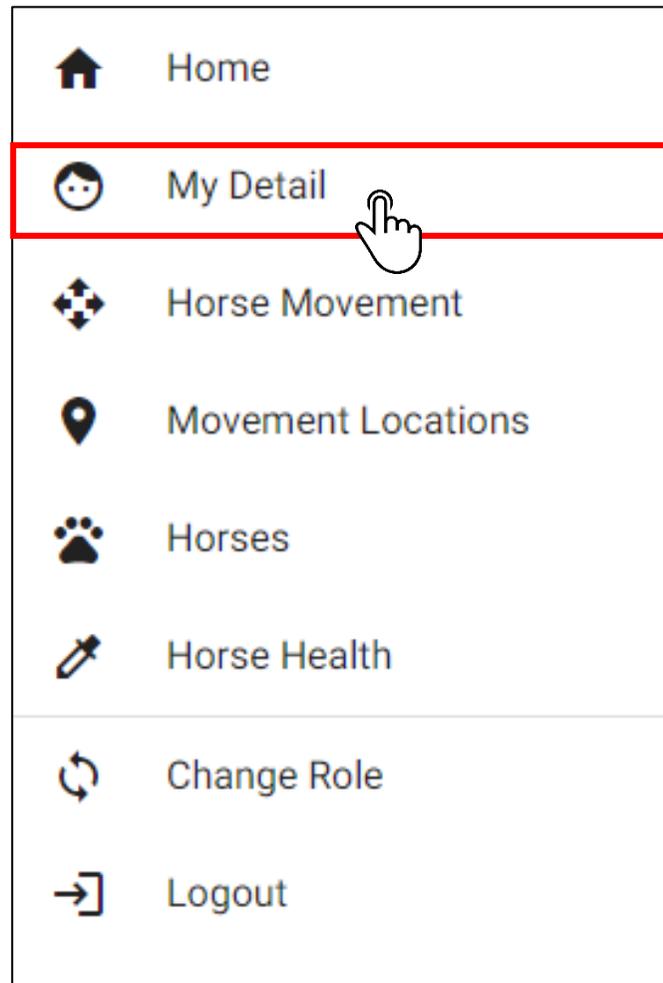
Moving To

Destination [View Address Book](#) Expected Arrival Date Expected Arrival Time

[Save](#)

Editing your Personal Details – Step 1: Click My Detail Tab

On the left-hand side, click the ‘My Detail’ tab on the side bar panel.



Editing your Personal Details – Step 2: Edit your personal details

Edit your personal details and then when you're happy with the results, click save.

Person Detail Add Detail ▾

Person ID
10000032

Registration*

Formal Name John Brett Smith <small>Person's formal name. This is typically used for formal correspondence, tax and as the legal name.</small>	DOB 02 Mar 1970 <small>Person's Date of Birth</small>
Given Name * John <small>Given name, first name or known as name</small>	Family Name Smith <small>Family Name</small>

Address ✕

Type Residential Address <small>Location address type such as delivery address, postal address, office address, physical address.</small>	PIC NA123456 <small>Property Identification Code</small>
Address 1 123 Fake Street <small>Line one of the address, this might be a unit number, build an floor number.</small>	
Address 2 <small>Line two of the address eg the street number and street name.</small>	
Suburb * Farmville <small>The suburb, town, district or shire</small>	State QLD <small>The location State from drop down list</small>
Postcode 4100 <small>The postcode or zip code for the address</small>	Country AUSTRALIA <small>Location country in ISO 3166-1-alpha-2 code elements format</small>
Comment Migrated at 2021-08-10 09:00 <small>A general comment added to a entity, location, person or thing.</small>	

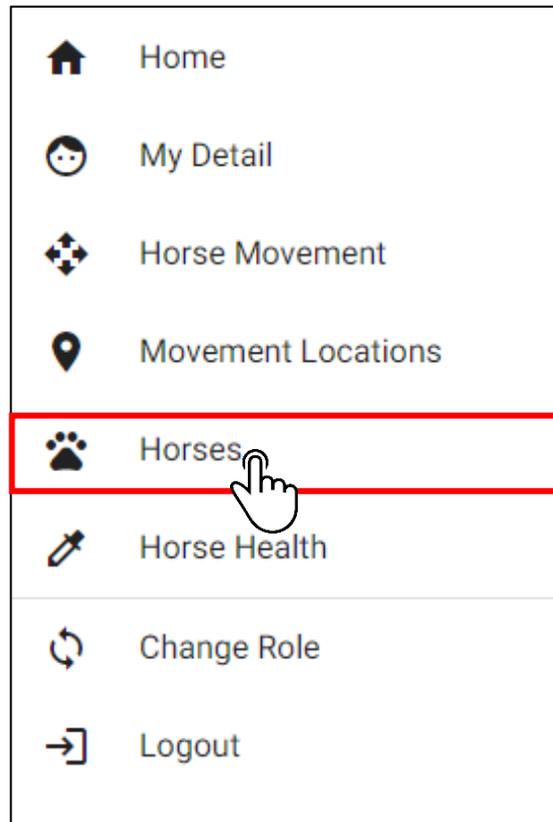
Contact ✕

Person John <small>Contact Person</small>	Type * Email, Mobile, Land Line <small>Type of contact such as Email, Mobile, Land Line, Website.</small>
Email johnsmith@gmail.com <small>Email address</small>	Phone <small>The land line phone number. Including area code.</small>
Mobile 0412124480 <small>Mobile Number</small>	
Comment Migrated at 2021-08-10 09:00 <small>A general comment added to a entity, location, person or thing.</small>	

✓ Save

Merging a Horse – Step 1: Click the Horses Tab

On the left-hand side, click the ‘Horses’ tab on the side bar panel.



Merging a Horse – Step 2: Searching for a Horse

Using the Search Function, Search for the horse (by either horse name, stable name or microchip) that you want to merge.

Horse Management Create Report ▾ Linked to My good Farm ▾

Horse name / Stable name / Microchip

Search: Alfie 🔍



Merging a Horse – Step 3: Expand the Horses Details

Expand the horses' details using the + button next to their name.

Horse Management [Create Report](#) [Linked to My good Farm](#)

Horse name / Stable name / Microchip

Search: Alfie

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
<input type="button" value="+"/> Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Items per page: 20 1 – 1 of 1 < >

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
<input type="button" value="+"/> Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14
Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

Horse Owner

Full Legal Name: Des Bowler **Is Vet:** No

Primary Address

Location Address Type: Residential Address	PIC: NA123456
Address line 1: 8 Picasso Street	
Address line 2:	Suburb:
Postcode: 4152	State: QLD
	Country: AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Responsible Person

Full Legal Name: Des Bowler **Is Vet:** No

Primary Address

Location Address Type: Residential Address	PIC: NA123456
Address line 1: 8 Picasso Street	
Address line 2:	Suburb:
Postcode: 4152	State: QLD
	Country: AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Merging a Horse – Step 4: Click Merge

Click the red actions button to expand the options then click merge.

● Current ○ Pastured ○ Deceased ○ Sold / In Transfer ○ All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	

Horse Detail

Reg Name: Alfie Stable Name: Alfie DNA by: DNA ID: Brand: Breed: Australian stock Microchip: 985120032729275 Colour: Bay DOB: 01 Jan 2000 Height: 14
Weight: 400 Marks: Sex: Gelding Horse Entered Date: 29 Jul 2021

Horse Owner
Full Legal Name: Des Bowler Is Vet: No

Primary Address
Location Address Type: Residential Address PIC: NA123456
Address line 1: 8 Picasso Street
Address line 2: Suburb: State: QLD Country: AUSTRALIA
Postcode: 4152

Contacts

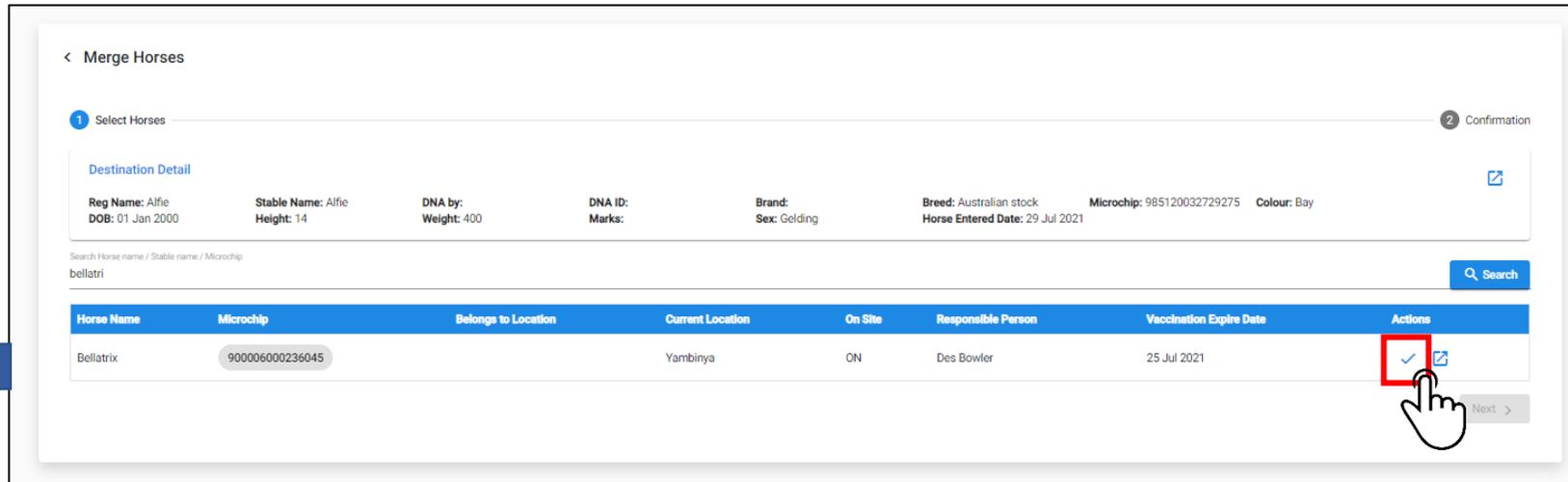
Email	Phone	Landline
info@initmedia.com.au	0412124480	

Actions dropdown menu:

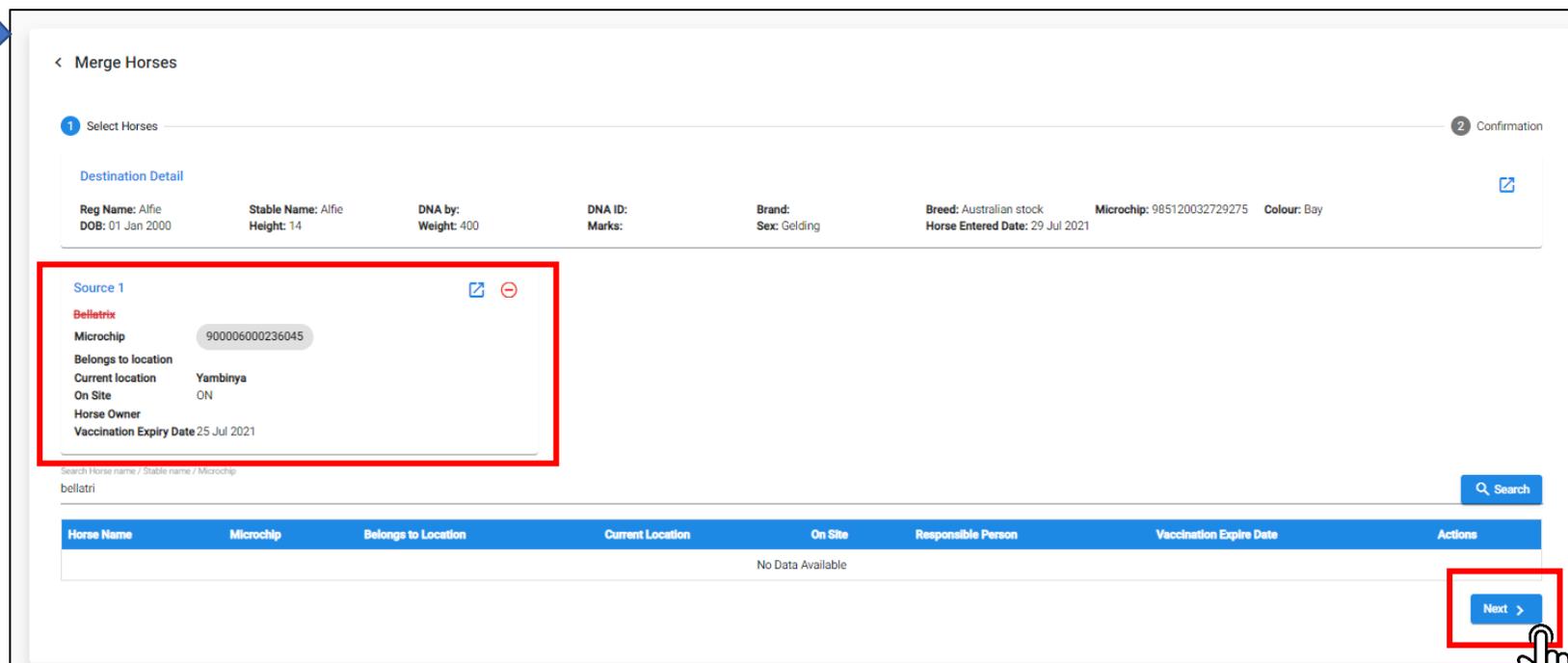
- Merge
- Death Re...
- Set to Pasture
- Set Sold Status

Merging a Horse – Step 5: Searching for the Horse to Merge

Use the search function to find the horse you want to merge the original horse with. Then click the tick button to attach the horse and then press next.



The screenshot shows the 'Merge Horses' interface. At the top, there are two steps: '1 Select Horses' and '2 Confirmation'. Below this is a 'Destination Detail' section with the following information: Reg Name: Alfie, DOB: 01 Jan 2000, Stable Name: Alfie, Height: 14, DNA by: Weight: 400, DNA ID: Marks:, Brand: Sex: Gelding, Breed: Australian stock, Microchip: 985120032729275, Colour: Bay, Horse Entered Date: 29 Jul 2021. A search bar contains 'bellatri' and a 'Search' button. Below the search bar is a table with the following columns: Horse Name, Microchip, Belongs to Location, Current Location, On Site, Responsible Person, Vaccination Expire Date, and Actions. The table contains one row for 'Bellatrix' with Microchip 90006000236045, Current Location Yambinya, On Site ON, Responsible Person Des Bowler, and Vaccination Expire Date 25 Jul 2021. A red box highlights the 'Actions' column for 'Bellatrix', which contains a checkmark icon and a document icon. A hand cursor is pointing at the checkmark icon. A blue arrow on the left side of the image points from this screenshot down to the next one.



The screenshot shows the 'Merge Horses' interface. At the top, there are two steps: '1 Select Horses' and '2 Confirmation'. Below this is a 'Destination Detail' section with the following information: Reg Name: Alfie, DOB: 01 Jan 2000, Stable Name: Alfie, Height: 14, DNA by: Weight: 400, DNA ID: Marks:, Brand: Sex: Gelding, Breed: Australian stock, Microchip: 985120032729275, Colour: Bay, Horse Entered Date: 29 Jul 2021. A search bar contains 'bellatri' and a 'Search' button. Below the search bar is a 'Source 1' section, which is highlighted with a red box. It contains the following information: Bellatrix, Microchip 90006000236045, Belongs to location, Current location Yambinya, On Site ON, Horse Owner, and Vaccination Expiry Date 25 Jul 2021. Below the 'Source 1' section is a search bar with 'bellatri' and a 'Search' button. Below the search bar is a table with the following columns: Horse Name, Microchip, Belongs to Location, Current Location, On Site, Responsible Person, Vaccination Expire Date, and Actions. The table contains the text 'No Data Available'. A red box highlights the 'Next >' button at the bottom right of the interface. A hand cursor is pointing at the 'Next >' button.

Merging a Horse – Step 6: Selecting the Correct Details

Use the Merging function to select the horses' details that are correct for this horse.

< Merge Horses

Select Horses 2 Confirmation

Merge Outcome

Horse Detail

horse responsible person	<input type="radio"/> Des Bowler	<input type="radio"/> Des Bowler	Des Bowler
horse owner	<input type="radio"/> Des Bowler	<input type="radio"/> Des Bowler	Des Bowler
horse chip number	<input checked="" type="radio"/> 985120032729275	<input type="radio"/> 900006000236045	985120032729275
horse chip number 2			Confirmed Value
horse chip number 3			Confirmed Value
horse stable name	<input checked="" type="radio"/> Alfie		Alfie
horse registered name	<input checked="" type="radio"/> Alfie	<input type="radio"/> Bellatrix	Alfie
horse dob	<input checked="" type="radio"/> 1999-12-31T14:00:00Z	<input type="radio"/> 2008-08-31T14:00:00Z	1999-12-31T14:00:00Z
horse sex	<input type="radio"/> Gelding	<input checked="" type="radio"/> Mares	Mares
horse weight	<input checked="" type="radio"/> 400		400
horse height	<input checked="" type="radio"/> 14		14
horse association registration number			Confirmed Value
horse association			Confirmed Value
horse brand			Confirmed Value
horse breed	<input type="radio"/> Australian stock	<input checked="" type="radio"/> Australian stock	Australian stock
horse colour	<input checked="" type="radio"/> Bay	<input type="radio"/> Black	Bay
horse markings			Confirmed Value
created at	<input checked="" type="radio"/> 2021-07-28T23:00:22.680Z		2021-07-28T23:00:22.680Z

Merging a Horse – Step 7: Selecting the Correct Details

Use the merging function to merge which vaccinations, assessments and movements to merge. Once finalised, click confirm.

Vaccinations

Horse Name	Date	Expiry date	Follow up date	Type	Detail	Batch number	Vaccinated by	<input type="checkbox"/>
Alfie	14 Jun 2018	26 Jul 2018	26 Jul 2018	Shoeing	Shoeing Full 6 weeks			<input checked="" type="checkbox"/>
Alfie	15 Apr 2016	05 Feb 2022	02 Feb 2022	Hendra	Vaccination 1	734700901	606ff82ff2f40f3348a25714	<input checked="" type="checkbox"/>
Alfie	30 Jul 2015	25 Jul 2021	24 Jul 2021	Hendra	Vaccination 2	734700805	606ff82ff2f40f3348a25714	<input checked="" type="checkbox"/>
Alfie	27 May 2015	30 Dec 2015	25 Nov 2015	Hendra	Vaccination 2	734700902	606ff82ff2f40f3348a25714	<input checked="" type="checkbox"/>

Horse rider assessments

Horse Name	Rider Name	Assessment Date	Shod	Re-assessment Date	<input type="checkbox"/>
Alfie	Fred Jones	10 Jan 2018	No	24 Jan 2018	<input checked="" type="checkbox"/>

Horse movements

Horse Name	Stable Name	From Location	To Location	Expected Arrival	<input type="checkbox"/>
Alfie	Alfie	Yambinya	My good Farm	29 Jul 2021 11:11AM	<input checked="" type="checkbox"/>
Alfie	Alfie		Yambinya	16 Sep 2015 11:48AM	<input checked="" type="checkbox"/>
Alfie	Alfie		Yambinya	11 Sep 2015 09:04AM	<input checked="" type="checkbox"/>

Horse Incident Reports

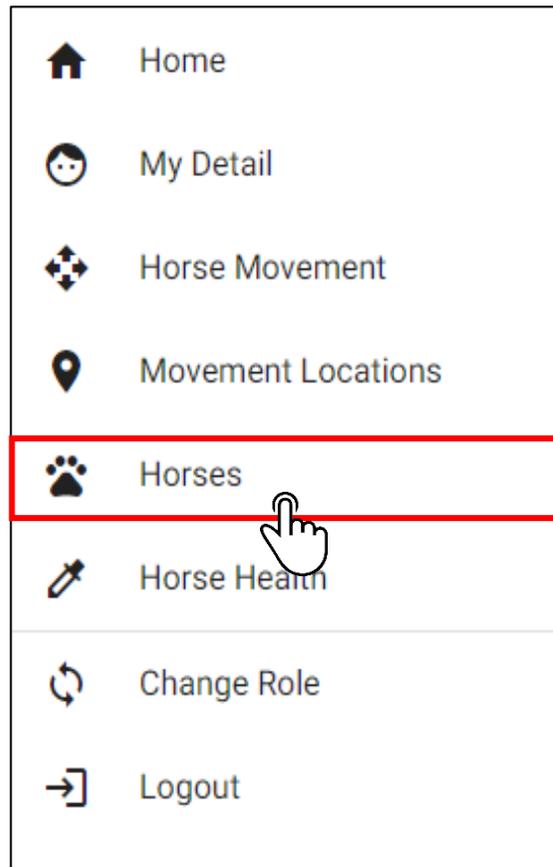
Horse	Incident date	Incident	Detail	Status	Follow-up date
No Data Available					

[< Back](#) [Confirm](#)



Setting a Horse to Pasture – Step 1: Click the Horses Tab

On the left-hand side, click the ‘Horses’ tab on the side bar panel.



Setting a Horse to Pasture – Step 2: Searching for a Horse

Using the Search Function, Search for the horse (by either horse name, stable name or microchip) that you want to set to pasture.

Horse Management Create Report ▾ Linked to My good Farm ▾

Horse name / Stable name / Microchip

Search: Alfie 🔍



Setting a Horse to Pasture – Step 3: Expand the Horses Details

Expand the horses' details using the + button next to their name.

Horse Management [Create Report](#) Linked to My good Farm

Search: Alfie + Show belongs to the location Move

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Items per page: 20 1 - 1 of 1

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail Edit Actions

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14
Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

Horse Owner
Full Legal Name: Des Bowler **Is Vet:** No

Primary Address
Location Address Type: Residential Address **PIC:** NA123456
Address line 1: 8 Picasso Street
Address line 2: **Suburb:**
Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Responsible Person
Full Legal Name: Des Bowler **Is Vet:** No

Primary Address
Location Address Type: Residential Address **PIC:** NA123456
Address line 1: 8 Picasso Street
Address line 2: **Suburb:**
Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Setting a Horse to Pasture – Step 4: Click ‘Set to Pasture’

Click the red ‘Actions’ button to expand the options then click set to pasture.

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14

Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

Horse Owner

Full Legal Name: Des Bowler **Is Vet:** No

Primary Address

Location Address Type: Residential Address **PIC:** NA123456

Address line 1: 8 Picasso Street

Address line 2: **Suburb:**

Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

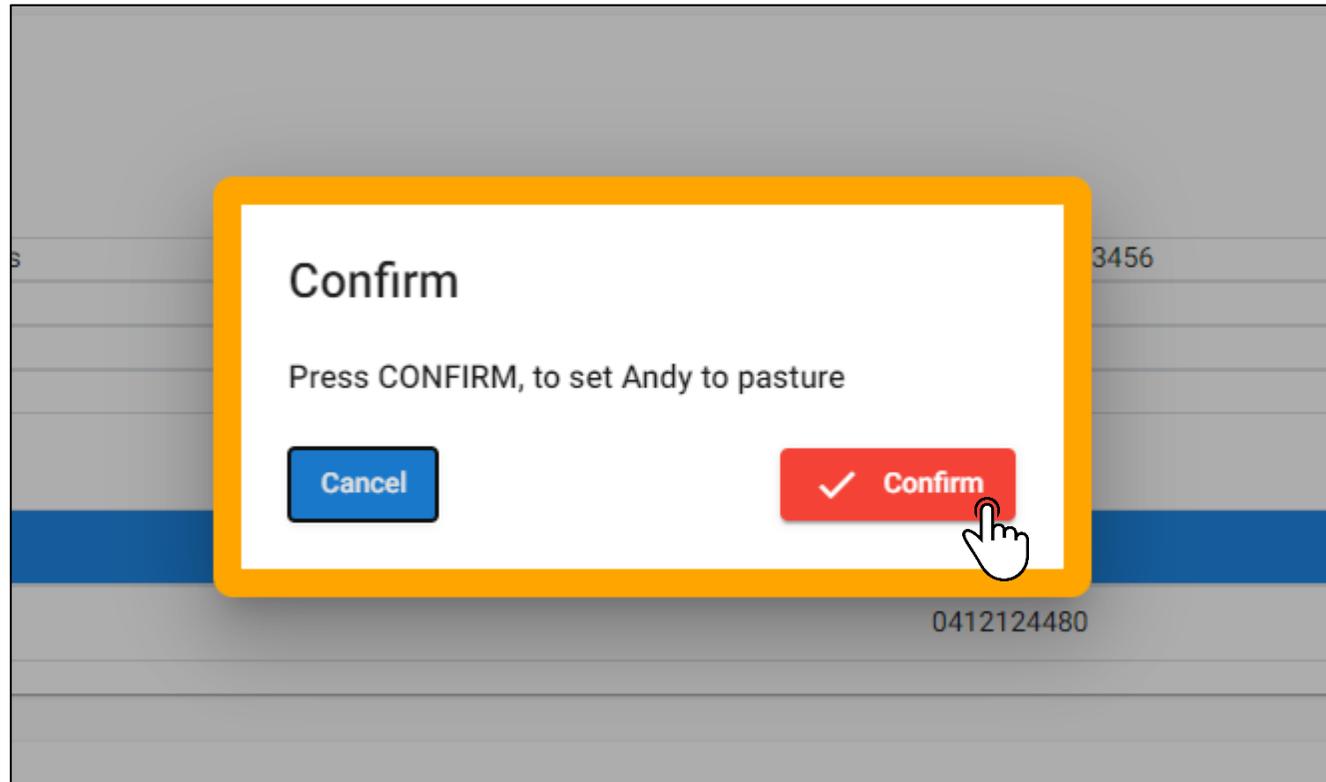
Email	Phone	Landline
info@initmedia.com.au	0412124480	

Actions dropdown menu:

- Merge
- Death Report
- Set to Pasture
- Set Sold

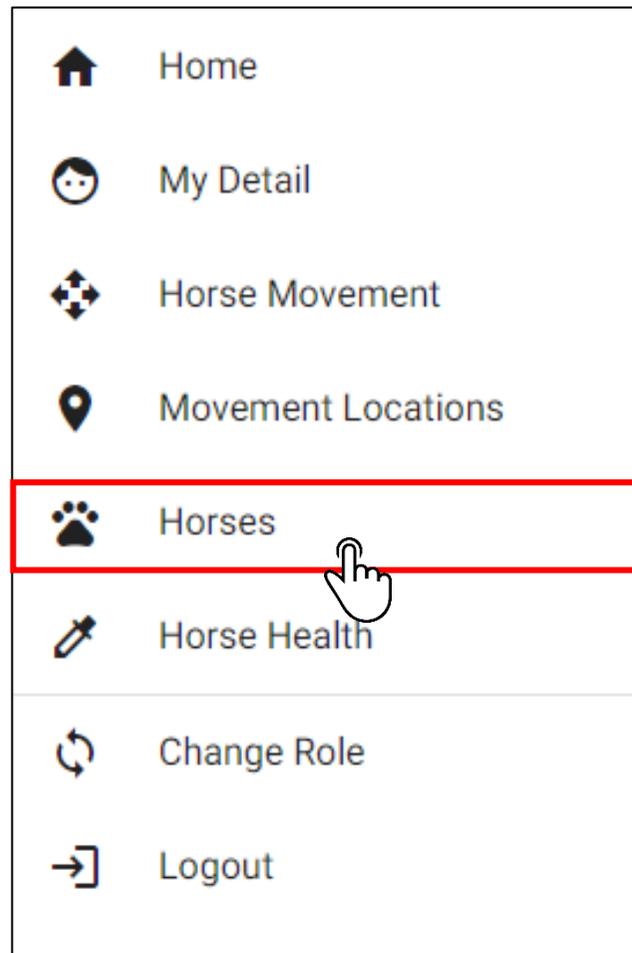
Setting a Horse to Pasture – Step 5: Confirm

Once you're happy to continue, click confirm to set the horse to pasture.



Selling a Horse – Step 1: Click the Horse Tab

On the left-hand side, click the ‘Horses’ tab on the side bar panel.



Selling a Horse – Step 2: Searching for a Horse

Using the Search Function, Search for the horse (by either horse name, stable name or microchip) that you want to set to sell.

Horse Management Create Report ▾ Linked to My good Farm ▾

Horse name / Stable name / Microchip

Search: Alfie



Selling a Horse – Step 3: Expand the Horses Details

Expand the horses' details using the + button next to their name.

Horse Management

[Create Report](#) Linked to My good Farm

Horse name / Stable name / Microchip

Search: Alfie + Show belongs to the location Move

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Items per page: 20 1 – 1 of 1

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14

Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

[Edit](#) [Actions](#)

Horse Owner

Full Legal Name: Des Bowler **Is Vet:** No

Primary Address

Location Address Type: Residential Address **PIC:** NA123456

Address line 1: 8 Picasso Street

Address line 2: **Suburb:**

Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Responsible Person

Full Legal Name: Des Bowler **Is Vet:** No

Primary Address

Location Address Type: Residential Address **PIC:** NA123456

Address line 1: 8 Picasso Street

Address line 2: **Suburb:**

Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Selling a Horse – Step 4: Click Set Sold Status

Click the red 'Actions' button to expand the options then click set to sold status.

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14

Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

Horse Owner
Full Legal Name: Des Bowler **Is Vet:** No

Primary Address
Location Address Type: Residential Address **PIC:** NA123456
Address line 1: 8 Picasso Street
Address line 2: **Suburb:** **State:** QLD **Country:** AUSTRALIA
Postcode: 4152

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Actions dropdown menu:
Merge
Death Report
Set to Pasture
Set Sold Status

Selling a Horse – Step 5: Finalising Details

Once you're happy with the details included for the horse, click save.

Alternatively, if you want to send the new owner the horse details, click 'include buyers' details' in the bottom left-hand corner.

< Sold Horse

Horse Detail 

Reg Name: Buddy	Stable Name:	DNA by:	DNA ID:	Brand: wp	Breed: Thoroughbred
Microchip: 900006000248139	Colour: Bay/Brown	DOB: 01 Aug 1994	Height: 16	Weight: 500	Marks:
Sex: Gelding	Horse Entered Date:				

Sold Horse*

Horse transfer record

 **Buddy** Horse 🔍 Search

[Not found? Click here to register](#)

 **Des Bowler - 2** Seller 🔍 Search

[Not found? Click here to register](#)

Date of Sale *

29 Jul 2021

Include Buyer's Detail 

 **Save** 

Selling a Horse – Step 6: Adding Buyers Details

You can use the search function to search for the person to transfer the horses' details to. Select the person using the select function and once finalised, click save.

Buyer Lookup

Search by: Person ID / First Name / Last Name / Mobile / Email

John Smith Q Search

#	First Name	Last Name	Formal Name	State	Postcode	Phone	Logins	Date Created	Select
10000198	Jo*****hn	Sm*****th	Jo*****th	QLD	4152	*****452	1	09 Apr 2021	<input type="checkbox"/>
10002830	jo*****hn	Sm*****th	jo*****th	QLD	4152	*****480	1	09 Apr 2021	<input type="checkbox"/>
10002855	Jo*****hn	Sm*****th	Jo*****th	QLD	4405	*****000	1	09 Apr 2021	<input type="checkbox"/>

#	First Name	Last Name	Formal Name	State	Postcode	Phone	Logins	Date Created	Select
10000198	Jo*****hn	Sm*****th	Jo*****th	QLD	4152	*****452	1	09 Apr 2021	<input checked="" type="checkbox"/>

Buyer's Detail

Person ID: 10000198 Full Legal Name: Jo*****th Is Vet: No

Would you like to send your movement history to this new owner?
(Warning : Once ticked, all of your location history with this horse will be sent to the new owner of the horse)

Exclude Buyer's Detail ✓ Save

Additionally, you can click the tick box down the bottom of the page to send the horses movement details with the horse.

Selling a Horse – Step 7: Dashboard Notification

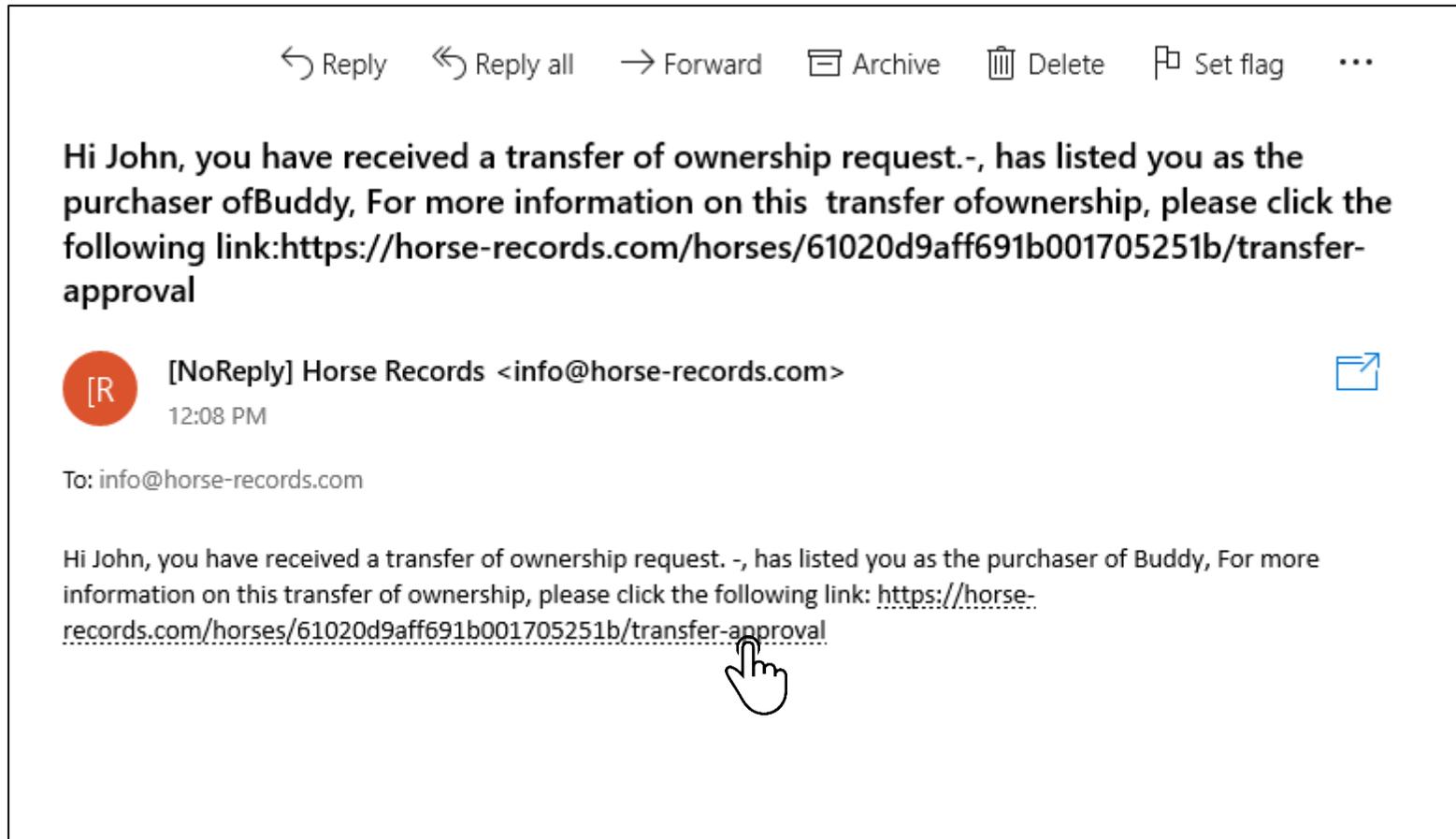
The horse will sit in transfer on the seller's dashboard until it has been approved by the purchaser.

If the seller wants to cancel the transfer, they can simply click the red x button.



Selling a Horse – Step 8: Buyers Email Notification

Once the transfer request has been sent, the new owner will receive an email with a link where they will be prompted to login and accept or decline the horses' details.



Selling a Horse – Step 9: Buyer Confirmation

Once the purchaser has confirmed the horses' details are correct, the new owner can press the accept button.

Horse Detail

Horse Owner
Full Legal Name: Des Bowler Is Vet: No

Primary Address
Location Address Type: Residential Address PIC: NA123456
Address line 1: 8 Picasso Street
Address line 2:
Postcode: 4152 State: QLD Suburb: Country: AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Responsible Person
Full Legal Name: Des Bowler Is Vet: No

Primary Address
Location Address Type: Residential Address PIC: NA123456
Address line 1: 8 Picasso Street
Address line 2:
Postcode: 4152 State: QLD Suburb: Country: AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Vaccinations

Horse Name	Date	Expiry date	Follow up date	Type	Detail	Batch number	Vaccinated by
	15 Apr 2021	19 May 2022	14 Apr 2022	Hendra	Annual Booster	abc123	606ff832f2f40f3348a2627a

Horse rider assessments

Horse Name	Rider Name	Assessment Date	Shod	Re-assessment Date
No Data Available				

Authorised Locations

Location Name	PIC	Location Type	Postcode
My good Farm	NA123456	FEEDLOT	4152 CARINA

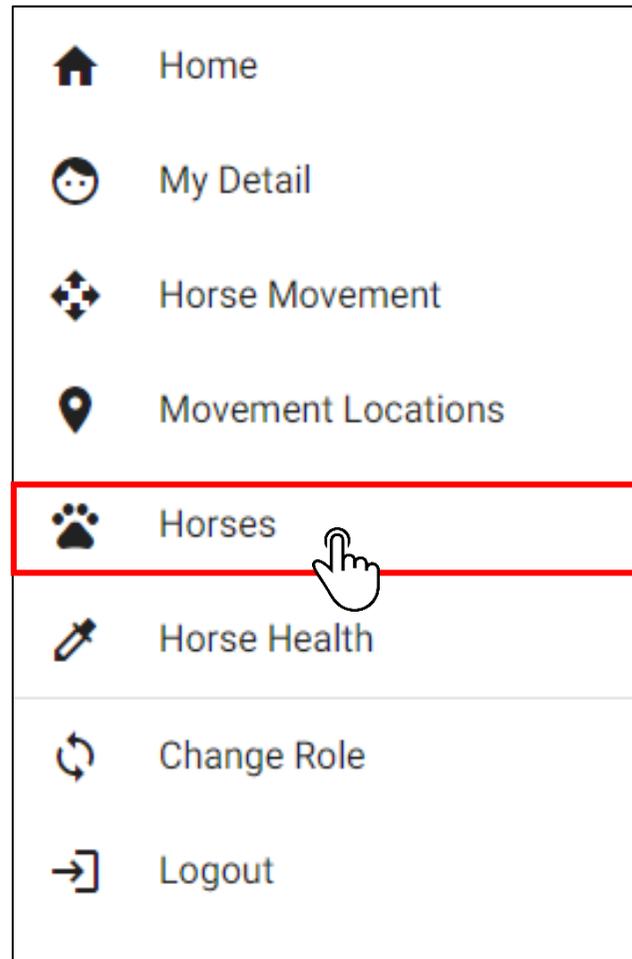
Horse movements

Horse Name	Stable Name	From Location	To Location	Expected Arrival
Buddy			Yambinya	03 Feb 2016 08:46AM



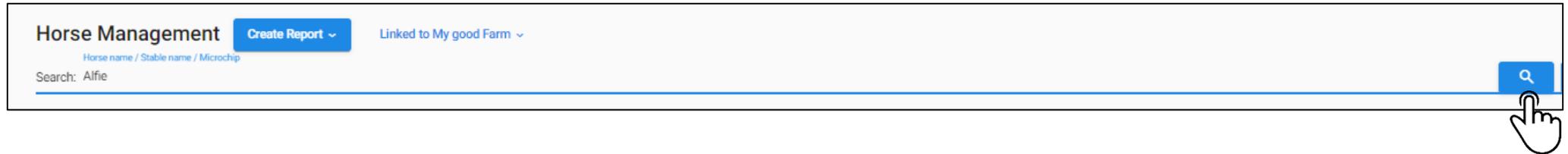
Creating a Death Report – Step 1: Click the Horse Tab

On the left-hand side, click the 'Horses' tab on the side bar panel.



Creating a Death Report – Step 2: Search for the Horse

Using the Search Function, Search for the horse (by either horse name, stable name or microchip) that you want to create a death report for.



The screenshot shows a web interface for 'Horse Management'. At the top left, the text 'Horse Management' is displayed. To its right is a blue button labeled 'Create Report' with a downward arrow. Further right is the text 'Linked to My good Farm' with a downward arrow. Below this, there is a search input field containing the text 'Search: Alfie'. To the right of the input field is a blue search button with a magnifying glass icon. A hand cursor is pointing at the search button. A horizontal blue line is positioned below the search input field.

Creating a Death Report – Step 3: Expand the Horses Details

Expand the horses' details using the + button next to their name.

Horse Management Create Report v Linked to My good Farm v

Horse name / Stable name / Microchip

Search: Alfie 🔍 + Add Show belongs to the location v Move

Current Pastured Deceased Sold / In Transfer All

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Items per page: 20 1 - 1 of 1 < >

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date	
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022	<input type="checkbox"/>

Horse Detail Edit Actions v

Reg Name: Alfie **Stable Name:** Alfie **DNA by:** **DNA ID:** **Brand:** **Breed:** Australian stock **Microchip:** 985120032729275 **Colour:** Bay **DOB:** 01 Jan 2000 **Height:** 14

Weight: 400 **Marks:** **Sex:** Gelding **Horse Entered Date:** 29 Jul 2021

Horse Owner **Full Legal Name:** Des Bowler **Is Vet:** No

Primary Address **Location Address Type:** Residential Address **PIC:** NA123456

Address line 1: 8 Picasso Street

Address line 2: **Suburb:**

Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Responsible Person **Full Legal Name:** Des Bowler **Is Vet:** No

Primary Address **Location Address Type:** Residential Address **PIC:** NA123456

Address line 1: 8 Picasso Street

Address line 2: **Suburb:**

Postcode: 4152 **State:** QLD **Country:** AUSTRALIA

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Creating a Death Report – Step 4: Click Death Report

Click the red 'Actions' button to expand the options then click death report.

The screenshot displays a web application interface for horse management. At the top, there are radio buttons for filtering by status: Current (selected), Pastured, Deceased, Sold / In Transfer, and All. Below this is a table with columns: Horse Name, Stable Name, Microchip, Current Location, On Site, Black Listed, Responsible Person, and Vaccination Expire Date. A row for a horse named 'Alfie' is highlighted in green. Below the table, the 'Horse Detail' section for Alfie is shown, including fields for Reg Name, Stable Name, DNA by, DNA ID, Brand, Breed, Microchip, Colour, DOB, and Height. To the right of these details are 'Edit' and 'Actions' buttons. The 'Actions' dropdown menu is expanded, showing options: Merge, Death Report, Set to Pasture, and Set Sold Status. A hand cursor is pointing at the 'Death Report' option. Below the details are sections for 'Horse Owner', 'Primary Address', and 'Contacts'.

Horse Name	Stable Name	Microchip	Current Location	On Site	Black Listed	Responsible Person	Vaccination Expire Date
Alfie	Alfie	985120032729275	My good Farm	ON	No	Des Bowler	05 Feb 2022

Horse Detail

Reg Name: Alfie Stable Name: Alfie DNA by: DNA ID: Brand: Breed: Australian stock Microchip: 985120032729275 Colour: Bay DOB: 01 Jan 2000 Height: 14
Weight: 400 Marks: Sex: Gelding Horse Entered Date: 29 Jul 2021

Horse Owner

Full Legal Name: Des Bowler Is Vet: No

Primary Address

Location Address Type: Residential Address PIC: NA123456
Address line 1: 8 Picasso Street
Address line 2: Suburb: State: QLD Country: AUSTRALIA
Postcode: 4152

Contacts

Email	Phone	Landline
info@initmedia.com.au	0412124480	

Creating a Death Report – Step 5: Enter Details

Enter the details, cause of death and then click save.

< Death Report

Horse Detail

Reg Name: Alfie	Stable Name: Alfie	DNA by:	DNA ID:	Brand:	Breed: Quarter	Microchip: 953010004987099	Colour: Bay	DOB: 01 Aug 1996	Height:	Weight:
Marks:	Sex: Mares	Horse Entered Date:								

Death Report

Des Bowler - 2 Person Reporting Search

Not found? [Click here to register](#)

Death Date	Death Time *
29 Jul 2021	13:17

Horse Death Date

Cause of Death *

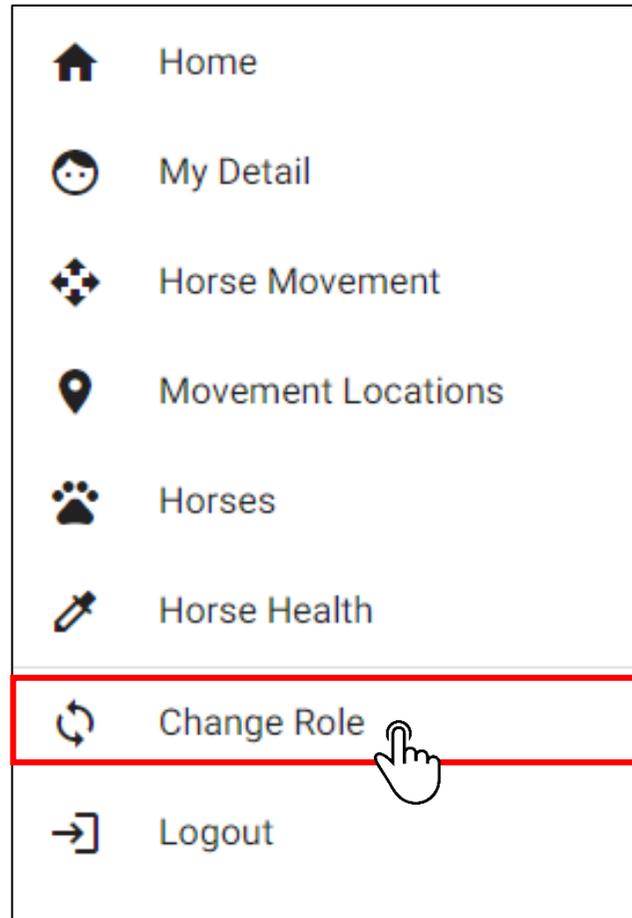
Age

Detail

✓ Save

Changing between locations – Step 1: Click the Change Role Tab

On the left-hand side, click the ‘Change Role’ tab on the side bar panel.

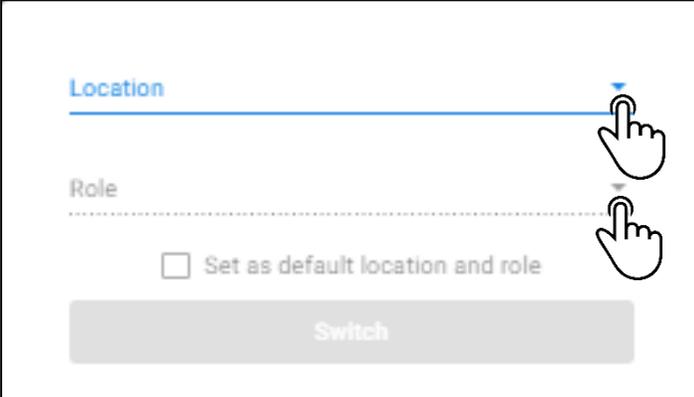


Changing between locations – Changing and Setting Locations as Default

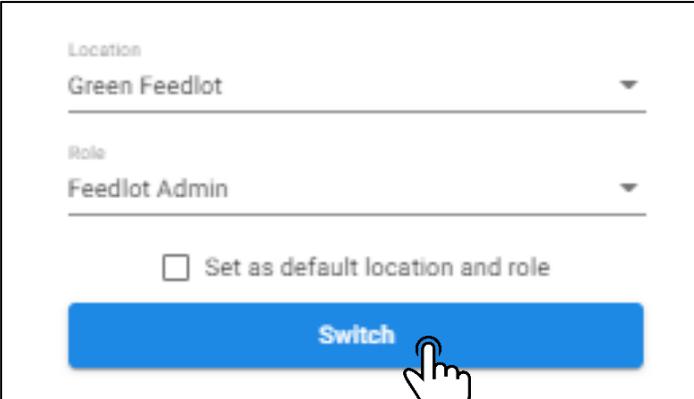
A menu will appear which will allow you to choose between the location and your role at the specific location

You can switch between roles and set a certain role as your default when you login.

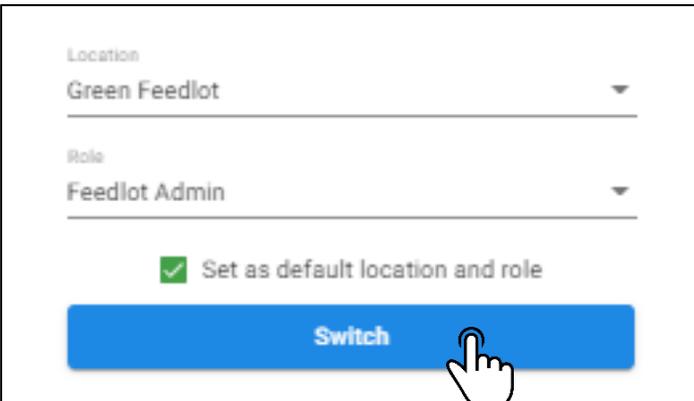
Once you tick the ‘set as default location and role’ button, click the ‘switch’ button to finalise the change. This means when you login, this will be the location that you will login to automatically.



This screenshot shows the initial state of the location and role selection menu. The 'Location' field is empty, and the 'Role' field is also empty. Below these fields is a checkbox labeled 'Set as default location and role' which is currently unchecked. At the bottom of the menu is a grey 'Switch' button, indicating that the change cannot be finalized until a location and role are selected.

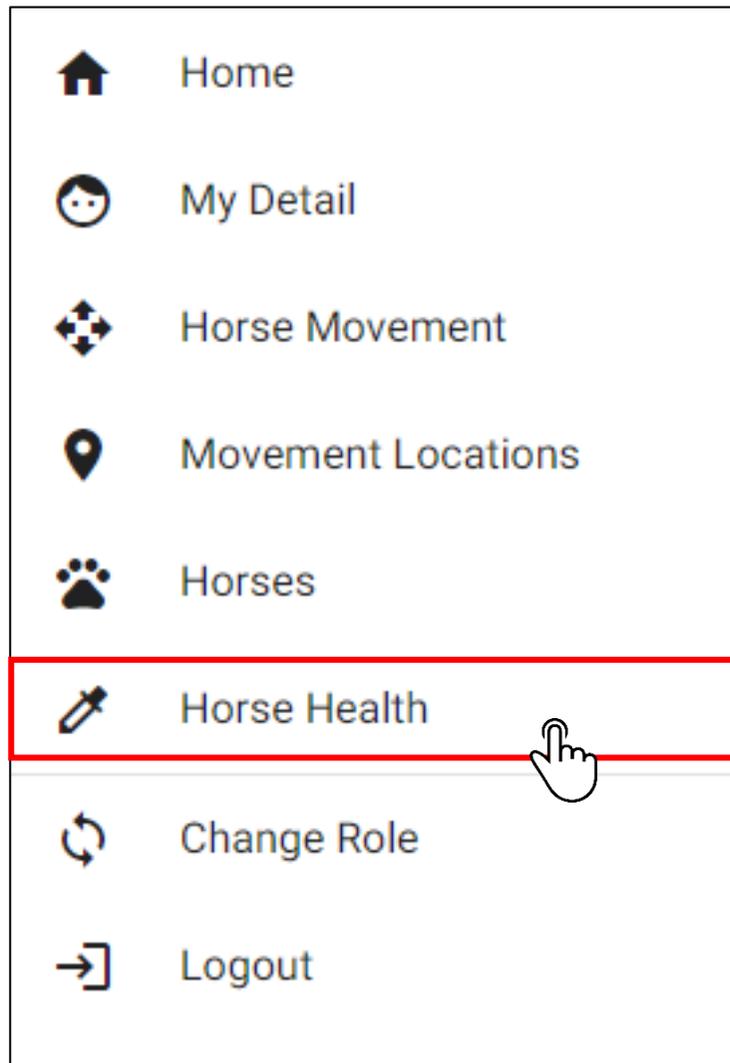


This screenshot shows the menu after a location and role have been selected. The 'Location' dropdown is set to 'Green Feedlot' and the 'Role' dropdown is set to 'Feedlot Admin'. The 'Set as default location and role' checkbox remains unchecked. The 'Switch' button is now highlighted in blue, and a hand cursor is pointing at it, indicating it is ready to be clicked.



This screenshot shows the final step in the process. The 'Set as default location and role' checkbox is now checked with a green checkmark. The 'Switch' button remains highlighted in blue, and a hand cursor is pointing at it, indicating that the user is about to click it to finalize the change.

Adding a Health Record (Shoeing, Dentistry, Worming) – Step 1: Click the Horse Health Tab



Adding a Health Record (Shoeing, Dentistry, Worming) – Step 2: Click Add

In the top right-hand corner, click the add record button.

Horse Health

Create Report ▾

Search by: horse name / stable name / microchip 🔍 Type: All ▾ + Add Record

Group By: Horse Vaccination Record

	Responsible Person	Microchip	Horse Name	Hendra Status	Type	Last Vaccination Date	Due Date	Expiry date	Actions
+	Des Bowler	985120032729275	Alfie	Current	Hendra - Vaccination 1	15 Apr 2016	02 Feb 2022	05 Feb 2022	🔄 📄

Adding a Health Record (Shoeing, Dentistry, Worming) – Step 3: Add the Horse

Search for the horse you want to add the health record to by using the search function. You can search the horse by name, stable name or microchip.

Once found, click the select button to lock it into place.



Adding a Health Record (Shoeing, Dentistry, Worming) – Step 4: Enter the details

Enter the details for the vaccination of which you're entering.

NOTE: The due date and batch expiry date are pre-set (meaning they cannot be edited). To manually edit the dates, click enable manual entry and you will be able to manually change the date.

< Edit Vaccination

Vaccination*

 Alfie Horse 🔍 Search

[Not found? Click here to register](#)

Reg Name	Stable Name	Microchip	Blacklisted	Select
Alfie	Alfie	985120032729275		<input type="radio"/>

Vacc Date *
16 Aug 2021
The date of the Vaccination of the horse

Due Date
06 Sep 2021
The follow up date for the vaccination of the horse

Batch
The batch code of the vaccine being given to the horse

Batch Expiry Date
27 Sep 2021
The batch code expiry date of the vaccination given to the horse

Vaccine Type
Shoeing
The type of Vaccine given to the horse

Completed by internal (eg Vet) ▼
Veterinarian that completed the vaccination - Internal code

Completed by external (eg Vet)
The Mobile Farrer
Name of an external Veterinarian that completed the vaccination.

Paid by
Des Bowler ▼

Enable Date Manual Entry



Adding a Health Record (Shoeing, Dentistry, Worming) – Step 5: Press Save

After you have finalised the details of the vaccination, click save and download, save and email or save to finalise the form.

< Edit Vaccination

Vaccination*

 Alfie Horse 🔍 Search

[Not found? Click here to register](#)

Reg Name	Stable Name	Microchip	Blacklisted	Select
Alfie	Alfie	985120032729275		<input type="radio"/>

Vacc Date *
16 Aug 2021
The date of the Vaccination of the horse

Due Date
06 Sep 2021
The follow up date for the vaccination of the horse

Batch
The batch code of the vaccine being given to the horse

Vaccine Type
Shoeing
The type of Vaccine given to the horse

Batch Expiry Date
27 Sep 2021
The batch code expiry date of the vaccination given to the horse

Completed by internal (eg Vet)
Veterinarian that completed the vaccination - Internal code

Completed by external (eg Vet)
The Mobile Farrer
Name of an external Veterinarian that completed the vaccination.

Paid by
Des Bowler

Enable Date Manuel Entry

 Save & Download PDF  Save & Email Record  Save

Adding a Health Record (Shoeing, Dentistry, Worming) – Step 6: Emailing the Vaccination.

You can Email the report by clicking the email group you want it sent to. This can be done by the tick box next to the group.



Email Group Name	Description	Location	Actions
Admin Staff	Admin Staff	My good Farm	<input checked="" type="checkbox"/>

Alternatively, you can type an email in the text field.



Email Group Name	Description	Location	Actions
Admin Staff	Admin Staff	My good Farm	<input type="checkbox"/>

Once typed press enter.



The email address will then lock into place. Then click confirm.



Email Group Name	Description	Location	Actions
Admin Staff	Admin Staff	My good Farm	<input type="checkbox"/>