



# **Using the Gatekeeper Function to Search for a Horse's Microchip Number**

Role: Gate Keeper

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*If you would like further assistance on how to use Horse Records, feel free to contact us using the details below:*

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07 3038 1081

info@horse-records.com

# 1. Login to Horse Records using your unique Horse Records Username and Passwords.

**HORSE RECORDS**

### Login

Please enter your username and password

Username  
johnsmith

Password  
\*\*\*\*\*

If you are not registered with Horse records, please send an email to: [admin@horse-records.com.au](mailto:admin@horse-records.com.au)  
If you have forgotten your login details please [click here to reset](#).

**Submit**

© Horse Records meets existing biosecurity requirements in Australia and specific state legislations for moving and recording horse movement.  
Please contact the relevant state government for specific details as they may differ from state to state.  
Click on the link below to be taken to the states website:

- Australian Capital Territory - ACT Government Transport Canberra and City Services
- New South Wales - NSW Government Local Land Services
- Northern Territory - Northern Territory Government Department of Primary Industry and Fisheries
- Queensland - Queensland Government Department of Agriculture and Fisheries
- South Australia - Government of South Australia Primary Industries and Regions
- Tasmania - Tasmania Government Biosecurity Tasmania
- Western Australia - Government of Western Australia Department of Agriculture and Food

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2. Use the search function to enter the microchip number.

Gate Keeper

Search Microchip (last 8 digits, split by " ")  
985120032729275

Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
No Data Available											

2a. Horse's microchips can be searched by using their last 8 digits

Gate Keeper

Search Microchip (last 8 digits, split by " ")  
27292752

Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
No Data Available											

2b. Multiple horses can be searched by placing a ( , ) between each microchip number.

Gate Keeper

Search Microchip (last 8 digits, split by " ")  
27292752, 00251445, 00234773

Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
No Data Available											



3. Once searched if the horse's vaccination is up to date, the horse can be actioned to be 'Mark as Arrived'.

Gate Keeper

Search Microchip (last 8 digits, split by '-')  
32729275

Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
Alfie	Alfie	985120032729275	Des Bowler	10000032	05 Feb 2022		Yambinya	OFF			Mark As Arrived

**NOTE:**

This button **MUST** be clicked to ensure that the horse has been lodged as arrived.

Gate Keeper

Search Microchip (last 8 digits, split by '-')  
32729275

Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
Alfie	Alfie	985120032729275	Des Bowler	10000032	05 Feb 2022		My good Farm	ON	29 Jul 2021 11:11		Arrived ✓



4. If you search a horse's microchip number and the details display red, the horse's Hendra vaccination is not up to date. No action is required in the Horse Records system.

Gate Keeper

Search Microchip (last 8 digits), split by "-"  
900006000217047 Search

Horse Name	Stable Name	Microchip	Responsible Person	Person ID	Vaccination Expire Date	Vaccination Required	Current Location	On Site	Date Last Arrived	Date Left	Actions
Augustus	Gus	900006000217047	Dr Paul Green	10000024	01 Aug 2021	Hendra	My House	OFF			Entry Denied

